

US Embassy
686 Old Bagamoyo Road
Dar Es Salaam, Tanzania

July 24, 2014

REQUEST FOR QUOTATION for **PR3513954 - TONER**

Dear Vendor,

The Embassy of the United States of America invites you to submit your quotation for the products or services shown below.

If you would like to submit a quotation, please provide a pro-forma invoice.

Note that we will accept quotations for products or services with certifiably equivalent specifications. We require technicians to be located locally and to be factory trained or certified.

Your pro-forma invoice (on which **PR3513954 - TONER** is clearly stated) must be received by **1100 hours local time on August 14, 2014** in a sealed envelope marked as follows.

U.S. Embassy Contracting Officer
Quotation Enclosed
PR3513954 - TONER
686 Old Bagamoyo Road Msasani
US Embassy, Dar es Salaam

An alternative address for submission is darprocurementbid@state.gov.

- On the e-mail's subject line, state that the submission is for **PR3513954 - TONER**
- On your attached proforma, state that the proforma is for **PR3513954 - TONER**

The US Government intends to purchase the lowest priced technically acceptable product or service.

In many instances, registration in the System for Award Management (SAM) is required before a vendor can receive an award. If you are registered in SAM, please provide proof upon bidding. All vendors receiving awards over \$25,000 must be registered in SAM.

We encourage all vendors which may bid either on this solicitation or in the future to start now and complete the SAM registration process. Registration will make the award process move much more smoothly and quickly. The registration process is not difficult, provided all instructions are followed carefully. Please see our Embassy Contract Opportunities web page for details or call us if you have questions

Any questions regarding this Request for Quotation must be directed to the Procurement Section +255-22-229-4138 during office hours.

Sincerely,

The Contracting Officer

U.S. Embassy

PR3513954 – TONER

Product must be delivered within 4 weeks after order is placed

Parts listed are manufactured, described, and numbered by HP. Note that we will accept parts with certifiably equivalent specifications.

| No. | Detail | Part # | Quantity | Unit Price | Total |
|-------------------|--------------------|----------------|----------|------------|-------|
| | TONER CARTRIDGE HP | CE270A Black | 15 | | |
| | TONER HP CARTRIDGE | CE271A CYAN | 10 | | |
| | TONER HP CARTRIDGE | CE272A YELLOW | 10 | | |
| | TONER HP CARTRIDGE | CE273A MAGENTA | 10 | | |
| | | | | | |
| Subtotal | | | | | |
| *Shipping* | | | | | |
| Total | | | | | |

Shipping

In your quotation, please include a line item for door-to-door shipment to the following location.

US Embassy
686 Old Bagamoyo Road
Dar Es Salaam, Tanzania